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| 1. APOLOGIES FOR ABSENCE | |
| 1.1. To receive but not accept apologies for absence . Apologies were received from RPa. | |
| 1.2. To accept apologies for absence . | |



delivery plan that was for Audit & Risk has been split into the two different documents, for both this committee and the Audit & Risk committee.

There are a lot of statutory returns that officers are required to produce regularly which the CFO tries to keep separate. Obviously, this is just a draft for the next 12-months and if there are any issues related to any item that committee members would like to discuss, they are able to do so. CFO stated that if anyone would like to add or discuss anything in the meeting please let her know. The agenda is currently as it is and CFO was really looking for the committee's thoughts on what has been already circulated.

SS I understand what you have circulated here, once people have agreed this are you going to do a visual format as we have done previously?

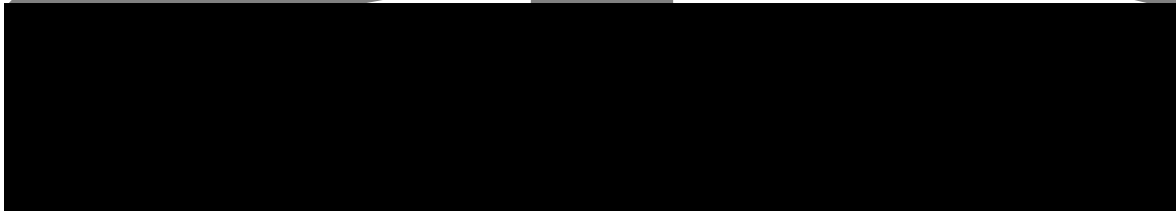
CFO informed committee members that she could recreate the Excel spreadsheet but hasn't due to it being quite difficult to update in terms of formatting and rolling it forward. The format of the document was discussed in depth due to some liking the old format as opposed to the new one. Due to mixed reviews, NJ agreed the new format would stay in place for a few months to see how this went.

CFO Are people happy with the content against each of the meetings? Are there things on there that members would like to see in the October and February meetings?

NJ stated he would have expected everything that should be done would appear on the list anyway, as these are statutory items so should be on there. CFO stated when she is looking at the year ahead, every year there will be new things to look at.

CFO informed the committee that in his view what is helpful here is setting out the agendas for each business year at the start of each new year. This is a new bit and is

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done thus far and is seeking to inform Directors of the process, rather than seeking a decision, as the contract value falls within the CEO's delegated financial authority.

CFO stated the question to the committee is are you supportive of us going down this route?

SS is fully supportive of this.

TH is fully supportive of this.

TH asked is if there is a contract length on this? CFO stated it was a 3-year minimum.

RP is fully supportive of this. Are there any negatives with the preferred supplier? CFO – There has been a lot of talk on payroll providers on the finance directors forum and was mainly negative. However, the preferred provides were the only ones who had consistent positive feedback. CFO will ask them if there are any issues to be aware of.

JK is fully supportive of this.

JK asked is there any break in the 3-year contract? CFO – was unsure and would have to check this.

CEO ACTION JH to provide a note to directors outside of this meeting on what our standard provision is in our contracts, and/ or what the CCS provision is for break clauses or terminating contracts early.

JH
05/02/24

5.5. Update on Finance System Move s

CFO stated the Trust went live with SAGE on the 26th August. CFO feels there are both positive and negative points regarding the new system. The feedback from schools has generally been positive. There was a lot of planning into the training for schools with the Executive Heads giving great feedback. CFO stated some things are slightly disappointing, and it is not as user friendly as officers hoped it would be. These points will hopefully disappear in the next few months. The main problem highlighted is officers were told that the integration with the new budgeting system was being built and a test would go live in September. There has been a delay with this work between the 2 companies. The live link between the two won't be live until November.

SS informed the committee that this was a huge task and credit to everybody for getting over the line the way you did.

SS asked if we are capturing the lessons that we have learned? We want to make sure we learn from it and really capture in the spec next time. JH stated that, as part of the Transformation Board project review remit, officers will definitely be pulling together all the lessons learned.

