Apologies were received from JK, RP and GA.	
Apologies were accepted from JK, RP and GA.	
None to discuss.	
None to discuss.	
The minutes of the Audit & Risk Committee Meeting held on 13 November 2023 were received and agreed as a true and proper record.	

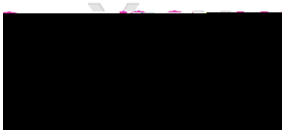
The outstanding actions on the tracker were reviewed and updated.

JH updated the committee in relation to the Competent Person Update Report. JH looked into having 3 columns for schools with serious breaches. A version of this has been incorporated into the report. Ideally an Autumn/Spring/Summer term position around the actions which will be looked into further by JH.

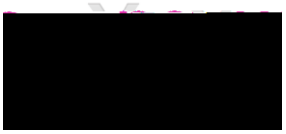
CFO reported a question was raised on gender and progression in the staff survey that was completed recently. It is difficult for this year's figures to be compared to last year's figures, due to this year's being affected by the strike action which took place, which has skewed some of the data. This, however, is in line with the methodology issued by the Government. Discussions took place with the Committee regarding the living wage element and the gender breakdown of workers within the organisation. The CFO has analysed these figures in comparison to national data and has observed that the Gender Pay Gap observed within the organisation is consistent with trends seen across the teaching/education profession on a wider scale.	
CFO presented the annual return. The CFO went through the Q&As received. Overall, the CFO reported there are no major issues being reported. Before formally submitting the report, the CFO gave the Committee an opportunity to ask any final queries or questions they may have had. No further questions were received.	

This contract is set to expire at the end of the academic year, and the report outlines options for meeting our needs in this area from September 2024.

JH explained, Lana Stoyles, Head of Business Transformation and Kevin Oxborough, Asset & Facilities Manager have been tasked with reviewing systems linked to health & safety, condition surveys, and planned preventative maintenance. Three options have been formulated regarding how to retender the contract starting from September 2024 which JH explained in greater detail. The options for consideration are:



JH overviewed



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Monday 8th July 2024	17:00 – 19:30	MS Teams	Audit & Risk