



1. Context

1.1. Nexus Multi Academy Trust is governed by a Board of Directors constituted under a Memorandum of Association and Articles of Association. The Board of Directors is responsible for ensuring that high standards of corporate governance are maintained. It should exercise its powers and functions with a view to fulfilling a largely strategic leadership role in the running of the MAT, addressing such matters as:

Academy's budget share, or delegating that power to the Chief Executive Officer or Headteacher.

- 1.5. The Trust Board is accountable for all actions taken in its name by individuals or committees to which it has delegated functions. Where the Chief Executive Officer and/or the Headteacher delegates tasks to other members of staff, they remain accountable to the Trust Board.

	Trust Board	Committee	Chief Executive Officer (CEO)	Headteacher	Other staff	Comments
1. Strategic						
1.1 Reviewing and agreeing trust wide funding model, including top-slice.	Approve		Responsible			Also referenced in Scheme of Delegation.
1.2 Investing surplus monies in accordance with Reserves policy.						

Appendix A
Statutory Returns Checklist 2023-24



Return Description	Submission deadline	Date submitted	Submitted on time	Delegated Approval for return	Notes
Confirmation Statement (Companies House)	20.03.24	08.03.24	Y	CEO	Through Companies House account (CEO).
Gender Pay Gap report (Government Equalities Office)	31.03.24	04.03.24	Y	CEO	Submitted to Gender Pay Gap Service by CEO. Publication on Trust website also.
Payment Practices Report (BEIS)	31.03.24			CEO (prior approval by chair of Audit and Risk, via email)	Publication on Trust website also.

Nottinghamshire Pension

Appendix A
Statutory Returns Checklist 2023-24



Return Description	Submission deadline	Date submitted	Submitted on time	Delegated Approval for return	Notes
Trade Union Facility Time (Cabinet Office)	31.07.24			CEO	Submitted by Deputy CFO
Nottinghamshire Pension Authority year-end report (LGPS)	05.08.2024 (est)			CEO	Year-end return for Notts Pension Authority in order to prepare actuarial report (none required for SYPA)
Budget Forecast Return (ESFA)	31.08.24			Trust Board	